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Faculty Senate Minutes

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3-30-2017

# AY 16-17 Meeting 2017-03-30

Faculty Senate

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**Faculty Senate Meeting  
Minutes  
March 30, 2017  
1:00 to 3:00 p.m.  
Hall of Honors**

**Senators in Attendance:**

	P. Blobaum (AL/UL)	X	J. Goode* (CAS)	X	X. She (COE)
	M. Carrington* (CAS)		G. Howell (COE)	X	J. Shin (CAS)
X	X. Chen (CAS)	X	J. Klomes* (COE)	X	S. Spencer (CHHS)
	D. Cortese (CAS)	X	E. Mengova (COB)	X	A. Tamulis* (CAS)
	N. Ermasova (CAS)		P. Mohanty* (COB)		C. Tymkow (AL/CHHS)
X	E. Essex (CHHS)	X	R. Muhammad* (AL/CAS)	X	S. Wadhwa (CHHS)
	L. Falconnier (CHHS)	X	B. Parin* (AL/CAS)	X	S. Wagner (AL/COB)
X	L. Geller* (UL)	X	Z. Ramamonjiarivelo* (CHHS)	X	B. Winicki* (COE)
X	D. Golland* (CAS)		G. Sargut (COB)		

\* = Faculty Senate Executive Committee, Standing Committee Chairs

**Others Present:** D. Bordelon, A. Vendrely, C. Sexton, W. Kresse, S. Estep, A. Battle

**1. Call to Order:** The meeting was called to order at 1:05 p.m., with quorum, by Faculty Senate President Winicki.

**2. Administrative Updates:**

- **Summer enrollment** – Provost Bordelon said the March Undergraduate Open House was well attended. The Provost reported that they do not have summer enrollment numbers yet. She said enrollment reports should start on April 3 and continue every Monday through the summer. She answered a senator's question about Fall 2017 registration by saying that registration starts on April 17 and April 24 for current and new students, respectively.
- **Fall 2017 Freshmen applications** – Provost Bordelon reported that to date we have received 816 total applications (compared with 824 last year at this time). Total admits: 303 (compared with 363). Direct admits 77 (77); Early Start Math and English, 155 (193); Early Start Math only, 56 (64); Early Start English only, 15 (29). Incomplete applications: 358 (224). Golland mentioned that one Sustainability First Year Seminar section was cancelled.
- **Undergraduate transfer student retention and graduation data** – Provost Bordelon reported that 868 transfer students entered in Fall 2015; their persistence rate for Spring 2016 was 78.1%, and their retention rate for Fall 2016 was 66.1%. The Provost reported that we typically have between 60-70% graduation rates for transfer students.
- **Program elimination:**
  - **Long-term vision for university** – Provost Bordelon reported that President Maimon was in Springfield this morning to testify to both houses of the Illinois Legislature. The Provost said that we want to keep the university healthy and serving students while also being efficient. We will be looking at trends such as low enrollment. She continued by saying that the Board of Trustees mandated further program cuts, and we cannot continue

with low enrollment classes. Winicki asked the Provost to clarify the goal or vision in terms of what academic programs are essential to our community. The Provost said the goal is to stay open; the Academic Master Plan has been done, but not a lot of new programs are moving forward. A few programs such as Health Informatics, Cybersecurity, and Exercise Science are in the approval process. The Provost also said the administration is looking at the possibility of closing a college and reorganizing some of its programs in other colleges. Wagner suggested that our cohort or full time programs may be partly responsible for low enrollment. He said that these types of programs do not match our marketplace, and program design has not come from faculty. He also said that freshmen in a STEM sequence have difficulty getting prerequisite courses due to the cohort model. Provost Bordelon said the cohort model will remain for freshmen, but some faculty are working on program plans specifically for freshmen STEM students; she stated that other programs do not have a mandate to be cohort. Estep asked when the administration is going to say we are restructuring. The Provost said restructuring will be discussed at the April 10<sup>th</sup> BOT Budget and Finance Subcommittee meeting, which starts at 8:30 a.m. and is an open meeting. She also said there will be an open BOT Academic Affairs Subcommittee meeting at 8:30 a.m. on May 4<sup>th</sup>.

- ***Cost analysis regarding program eliminations*** – The Provost said that APERC has been given a report on program revenue and costs. She said it typically takes three years to see savings from closing a program, and there are no immediate savings to report. Wagner asked about the withholding paychecks situation. The Provost explained that there are two types of payroll: 1) delayed payroll, which is pay for work that has been done, and 2) anticipated payroll, which is pay in advance of work. The Provost said we are moving to the delayed payroll method in July. She said options will be disseminated to those affected by the paycheck change. Winicki said that further discussion with the union is needed on this issue.
- ***Timeline for PBAC, APERC & admin. recommendations, Bd. of Trustees*** – Winicki asked the provost to send a note to all with upcoming dates for important meetings. Provost Bordelon agreed to send this information.
- ***Class schedule in student portal different from public website*** – Associate Provost Sexton said the public website just shows beginning and ending dates for a semester. The portal schedule shows students detailed information such as exact dates for a course, how many spaces, room and contact information. Associate Provost Sexton said both schedules are from the same database; however, users should make sure they select the right semester when viewing the public website schedule. Winicki said that the public site schedule does not have enough information for some people, for instance, a professor thinking about teaching a course. Associate Provost Sexton agreed to look into this. Wagner voiced a concern that course descriptions do not have complete sentences. It was recommended to defer the course description issue to UCC.

(Administration left the meeting at 1:55 p.m.)

3. ***Review and approval of minutes of February 2017 Faculty Senate meeting*** – Golland moved and Wadhwa seconded a motion to approve the February 2017 minutes; the motion passed by unanimous voice vote.
4. ***Discussion and Action Items:***
  - ***Additional program elimination discussion*** – Several senators commented further about program elimination. Estep said the APERC is looking at program elimination. Wagner said it seems monies for cuts are coming out of academic units but not other places like non-academic units. Golland agreed with Wagner, and said that this is a Faculty Senate concern. Golland suggested we ask the Provost about this at the next meeting. Essex said it seems most cuts are from graduate programs

and not undergraduate programs. Winicki said these concerns will be discussed at the next Faculty Senate Executive Committee meeting.

- ***Proposed policy on Faculty and Chair Searches*** – The senators reviewed the proposed Faculty/Chair Search Policy. Estep said there should be clear designation of responsibilities in the policy. Winicki mentioned that the proposed policy did not include assignment of support staff; there should be specifics on who is responsible for such things as food services, logistics, travel arrangements. It was suggested that the sentence with the duty to “ensure that each finalist has an excellent experience during the campus visit” be revised or deleted. Klomes said the policy should specify that, during on-campus interview days, search committee meetings with a candidate may include only committee members. It was suggested that the policy should address a situation when a unit does not have enough members to form a search committee (e.g., some departments in CHHS). Kresse noted that the proposal should use the word “must” rather than “shall” for mandates. It was decided to send the draft policy back to EPC for revisions. Tamulis will bring the revision to the April Faculty Senate meeting.
- ***Task Force on Scheduling: appointment of COB faculty rep., Ujvala Rajadhyaksha*** – Golland moved and Muhammad seconded a motion to appoint Ujvala Rajadhyaksha to this task force. The appointment was approved unanimously by voice vote.
- ***Redesigned policy webpage and interim policies*** – Tamulis reported that the webpage is finished. It can be accessed from the university website A-Z Index, or at <http://www.govst.edu/policies>. Winicki suggested that interim policies should have that status indicated. Tamulis said that some policies are in interim status, and the policies themselves have interim status clearly stated.
- ***Administrative Policy Approval Process interim policy*** – Tamulis said he emailed VP Kim Lambert-Thomas about the Administrative Policy Approval Process, now an interim policy, but has not received a reply. The senators discussed concerns with interim policies. It was mentioned that the use of a policy could depend on one’s definition of interim. Tamulis noted that the only legitimate use of interim policy is due to time constraints; it should not be used to avoid Faculty Senate review.
- ***Proposed Bylaws Change***: Golland moved and Tamulis seconded a motion to change the Educational Policies Committee name to University Policies Committee. During discussion, Tamulis suggested changing the name to Institutional Policies Committee, to avoid duplication of committee initials. Winicki said this issue will be further discussed at the next Faculty Senate Executive Committee meeting and brought to vote at the next full Senate meeting.
- ***Re-appointment of IRB members*** – Winicki will notify members with expiring terms and tell them to submit self-nomination forms if they are interested in continuing membership.
- ***Spring 2017 nominations and elections:***
  - ***Unit A faculty census*** – Winicki reported the number of Unit A faculty members from each college and the resulting number of senators for AY 2017-2018: CAS faculty 59 (7 senators), COB faculty 22 (3 senators), COE faculty 29 (4 senators), CHHS faculty 34 (4 senators), UL faculty 5 (1 senator).
  - ***Term expirations*** – The Senate reviewed the Faculty Senate and Committee Roster Vacancies for AY 2017-2018 handout. Winicki will send the list to tenured and tenure-track (Unit A) faculty members today.
  - ***Nomination deadlines*** – Winicki will send nomination forms, with a deadline of April 18, for vacancies on the Faculty Senate, Faculty Senate Standing Committees, Board of Trustees Committees, General Education Council, and Institutional Review Board tomorrow.
  - ***Items for Academic Council report, April 4-*** Winicki reminded all to send her items for the Academic Council report.
  - ***Posting of standing committee minutes in portal*** – no report

## 5. *Faculty Reports:*

- **APRC** – Wadhwa reported that APRC is developing a new rubric for reports, and she will bring it to the Faculty Senate Executive Committee. The committee has approved a RME for a bachelor's degree in Community Health.
- **EPC** – Tamulis said there are no additional reports.
- **UCC** – Parin said UCC does not have many course syllabi to review currently, but proposals related to restructuring in CAS are being received.
- **General Education Council** – Tamulis said there is nothing to report.
- **Graduate Studies Council** – No report; members not in attendance today.
- **SEI Task Force** – Wagner reported that they are investigating if average ratings of professors changed when the change from paper to electronic SEIs occurred.
- **Task Force on Scheduling** – Golland reported that they had their second meeting yesterday. They are developing items for a survey and developing lists of those to be interviewed.
- **IBHE-FAC** – Battle reported that IBHE with one faculty representative does not have parity with students, who have two representatives. IBHE-FAC would like two faculty members to be named by FAC. The IBHE-FAC is writing a response to emphasize how many faculty members in private and public universities the committee represents. She said there was a vote on Illinois Senate Bill 440 before their committee meeting. She also said Representative Emanuel "Chris" Welch was on campus recently but the promotion for his visit was not good. Battle also noted that Tom Cross, the IBHE chair, will be attending the next meeting of IBHE-FAC in Macomb.
- **APERC** – No report; member not in attendance today.
- **Bargaining Unit** – Estep addressed ways the union should respond or act regarding the withholding payroll situation. She also encouraged all to participate in the April 27 Teach Out and Rally in Springfield.

## 6. *Adjournment:* President Winicki adjourned the meeting at 3:05 p.m.

Next meetings:                      Executive Committee, April 6, 2017  
    1:00 to 3:00 p.m., Library Conference Room (D2417)

Faculty Senate, April 20, 2017  
 1:00 to 3:00 p.m., Hall of Honors

Respectfully submitted,

Linda Geller  
 Acting Secretary